LAMAR UNIVERSITY
MANUAL OF ADMINISTRATIVE POLICIES AND PROCEDURES

SECTION: Academic Affairs   MAPP 02.04.01
AREA: Academic Courses, Programs, and Curriculum

Course Delivery Methods

I. **POLICY**

    A. Lamar University (LU) has identified four methods of delivering courses that are approved for use. These options are Face-to-Face, Hybrid, Asynchronous Online, and Synchronous Online. All courses offered at the University must follow one of these methods and must follow the guidelines for the delivery method when the course begins.

II. **PURPOSE AND SCOPE**

    A. This policy describes a pre-defined, standardized set of options for course delivery at the University. Defining these options will assist students during registration to better understand what to expect in each of their courses. Defining these options will also support faculty understanding of the options available to them for delivery of courses.

    B. This policy acknowledges that pedagogical practices and technologies may evolve beyond the methods described in this policy (i.e., face-to-face, hybrid, and online). In these cases, working with their Department Chairs, instructors should follow LU policies and procedures for proposing and receiving approval for new or experimental courses that rely on emerging pedagogies and technologies.

    C. All LU courses, regardless of delivery method, must adhere to federal and state requirements for accessibility to ensure that courses are inclusive and accessible to all students.

    D. This policy falls under the authority of all applicable federal, state, and Texas State University System (TSUS) statutes, rules, and regulations, including, but not limited to, the TSUS *Rules & Regulations*; Texas Education Code (TEC), Title 3, Higher Education; and Texas Administrative Code (TAC), Title 19, Education.

III. **DEFINITIONS**

    A. **Face-to-Face.** A course offered in person

VII.   APPROVAL

Dr. Brett Welch   12/17/2024
Interim Provost and Vice President for Academic Affairs   Date

Dr. Jaime Taylor   12/18/2024
Lamar University President   Date

POLICY LOG

Version	Date	Description of Changes
1	01/31/2024	Policy draft completed.
	02/19/24 - 04/04/24	Reviews by constituency groups completed.
	03/25/24 - 04/25/24	Review by campus community completed.
	05/08/2024	Policy approved by President.
2	12/11/2024	Definition of hybrid course updated to clarify requirements for on-campus meetings.
	12/18/2024	Policy approved by President.